

**REGULATIONS**  
**Regarding scholarships and social assistance**  
**for undergraduate students**  
**bachelor's and master's degree, in the Politehnica University Timisoara**  
**starting with the 2017-2018 academic year**

**Art. 1.** This regulation is made in accordance with:

- Law no. 1/2011;
- Ministerial Order no. 3392/2017 on establishing the General Criteria for awarding scholarships and other forms of material support for students and trainees in state higher education, full-time education;
- Ministerial Order no. 4104/2017 for the amendment of the annex to the Order of the Minister of National Education no. 3392/2017 on establishing the General Criteria for awarding scholarships and other forms of material support for students and trainees in state higher education, full-time education...
- -Minister order no. 4366/2017 for the amendment of the annex to the Order of the Minister of National Education no. 3392/2017 on establishing the General Criteria for awarding scholarships and other forms of material support for students and trainees in state higher education, full-time education.

**Art. 2.** The Romanian state supports education and ensures the implementation of measures to support academic performance, namely measures to facilitate access to educational services for candidates from disadvantaged socio-economic backgrounds and ensuring a fair climate in Romanian higher education, through scholarships and other forms of material support offered to higher education students in Romania.

**Art. 3.** Politehnica University Timișoara (UPT) grants scholarships to stimulate academic performance, social scholarships, occasional social scholarships, special scholarships, scholarships for university and postgraduate internships in the country / abroad and other forms of material support from the budgetary funds allocated for this purpose.

**Art. 4.** Politehnica University Timișoara grants special scholarships from its own extra-budgetary revenues to students who carry out extracurricular activities or carry out internal mobilities organized under the tutelage of the university and / or faculties, to those who have special results in student competitions or special scientific and social research, students with good results in school, but with a precarious family situation from a financial point of view. These scholarships are awarded through an internal UPT procedure. These scholarships can be cumulated with those from art.3.

**Art. 5.** Economic operators, non-governmental organizations or individuals / legal entities may offer scholarships or other forms of support to students, based on a contract, according to the legal provisions in force, based on internal procedures established by the UPT.

**Art. 6.** A student can be at one time a scholarship holder of the Polytechnic University of Timișoara only if the period he has benefited until then, cumulatively during his existence,

from a scholarship, supported directly or indirectly by the Romanian state, does not exceed the normal duration of studies the student follows at that moment. The calculation is made at the level of the educational cycle (bachelor or master), without postponement from one cycle to another. Students who follow two specializations simultaneously, within the same university cycle (bachelor's or master's), can receive a scholarship only for one of them, chosen by themselves, to which they must have submitted the original baccalaureate diploma.

**Art. 7.** Scholarships, except for social, occasional and special ones, are granted only to students who, at the time of deliberation, have obtained up to date all the credits provided by the curriculum and have as a statute at the beginning of the current year other than to be "re-registered" or "re-registered by transfer".

**Art. 8.** Scholarships for stimulating academic performance are **performance scholarships** or **merit scholarships**. Both categories of scholarship, as well as **social scholarships**, are granted for non-terminal years for a period of 6 months, as follows:

- between 1 October and 31 March (P1) for the learning outcomes corresponding to the second semester of the previous academic year or the average on admission in the case of the first years of the bachelor's or master's degree cycle;
- between 1 April and 30 September (P2) for the learning outcomes for the first semester of the current academic year.

**Art. 9.** The criterion for awarding performance and merit scholarships is the "average scholarship", defined as follows:

- a) in the case of undergraduate or master's degree students from the first year, related to P1: *scholarship average = average at the admission contest*
- b) in the case of undergraduate students from years II-IV / V, VI or master I-II excluding sub-item a): *scholarship average = average grades from the previous semester, if all disciplines were promoted.*

When calculating the promotion average of the previous study year, the grades for the optional subjects are not taken into account.

**Art. 10.** The performance scholarships are granted to the students from the bachelor's or master's cycle, except for the first year, the first semester. These are of 2 types:

- a) performance scholarships I - for students who have a scholarship average equal to 10.00.
- b) performance scholarships II (bachelor's degree) - for students in the bachelor's degree, who have a scholarship average greater than or equal to 9.50 and less than 10.00, respectively performance scholarship II (master's degree) - for students in the master's degree cycle, who have a scholarship average greater than or equal to the lower threshold set by the Faculty Council Office for performance scholarship II and less than 10.00, possibly in a limited number, depending on the size of the scholarship fund allocated for each faculty.

**Art. 11.** Merit scholarships are awarded to undergraduate or master's degree students from all years of study, who do not have performance scholarships and can be of two types:

- a) merit scholarships I (bachelor's degree cycle) - for students in the bachelor's degree cycle, who have a scholarship average greater than or equal to 9.00 and merit scholarships 1 (master's degree cycle) - for students in the cycle of master's studies, which have a scholarship average greater than or equal to the lower threshold set by the Faculty Council Office for Merit Scholarship I, possibly in a limited number, depending on the size of the scholarship fund allocated for each faculty.
- b) merit scholarships II (bachelor's degree) - for students with a scholarship average of less than 9.00 and merit scholarships II (master's degree) - for students in the master's degree, who have a scholarship average less than the lower threshold set by the Faculty Council Office for Merit Scholarship I but greater than or equal to the lower threshold set by the Faculty Council Bureau for Merit Scholarship II, possibly in a limited number, depending on the size of the scholarship allocated to each faculty.

The minimum for awarding merit scholarships cannot fall below the scholarship average 7.50.

**Art. 12. The social scholarships** are granted during the studies, until reaching the age of 35 years.

**Art. 13. The social scholarships** are granted to the students who at the time of making the decision passed the previous year of study (for P1), respectively to those who passed a number of exams within the first semester which gives them a minimum of 10 transferable credits and have as status at the beginning of the current year other than that of “re-registered”, respectively “re-registered with transfer”, depending exclusively on social considerations. Social scholarships are awarded to the following categories of students:

- a) orphan students by one or both parents, respectively for whom the placement has been ordered as a protection measure and who do not make income over the ceiling for the granting of the social scholarship;
- b) students with TB, who are in the records of medical units, those suffering from diabetes, malignant diseases, severe malabsorption syndromes, chronic renal failure, asthma, epilepsy, congenital heart disease, chronic hepatitis, glaucoma, severe myopia, immune diseases , rare diseases, autism spectrum disorders, haematological diseases (haemophilia, thalassemia, etc.), deafness, cystic fibrosis, those infected with HIV or AIDS, those with locomotor disabilities, ankylosing spondylitis or rheumatoid arthritis;
- c) students whose family did not achieve in the 3 months before the beginning of the semester / academic year an average net monthly income per family member higher than the minimum net basic salary per economy.

The documents required to obtain the social scholarship can be found in Annex 1 to this Regulation.

**Art. 14.** The amounts of the scholarships are as follows:

- a) performance scholarships 1-1000 RON / month;

- b) performance scholarships 2-800 RON / month;
- c) merit scholarships 1 - 700 RON / month;
- d) merit scholarships 2- 600 RON / month;
- e) social scholarships - 580 RON / month;

**Art. 15.** The social scholarship can be cumulated with any other type of scholarship.

**Art. 16.** The awarding of scholarships is done at faculty level. In this sense, the Faculty Scholarship Commission is constituted consisting of the dean, as president, and vice-dean, chief secretary and student representative in the Faculty Council Office, and in his absence, a member of the Faculty Council's Student Affairs Committee, appointed by the student representative in the Office of the Faculty Council, as members. This commission will award scholarships in accordance with this regulation, and will be invested with all the powers and full responsibility for this purpose.

**Art. 17.** The procedure for awarding scholarships is the following:

- a) The UPT scholarship fund is divided into faculties, proportionally to the number of students enrolled in full-time courses at the bachelor's and master's degree cycle.
- b) A part of the scholarship fund reserved for each faculty is reserved for occasional social scholarships, and the rest remains as a scholarship fund.
- c) The Faculty Council Office decides the percentage of the scholarship fund for social scholarships, which must be at least 30%. The social scholarship is granted to the students from the bachelor studies cycle, respectively the master studies cycle that are part of the categories mentioned in art. 14. If the fund for the award of social scholarships is not used in full, it shall be redistributed for the award of performance or merit scholarships. If by the decision of the Bureau of the Faculty Council the percentage for the social scholarship fund does not satisfy all the requests, being at least 30%, the manner or criteria based on which the social scholarships are granted will be decided;
- d) A ranking of students who have an average greater than or equal to the threshold established by the Faculty Council for the merit scholarship II is drawn up for each study cycle, depending on the scholarship average;
- e) If there is a defective / unfair / uneven distribution of scholarships for the bachelor's and master's degree, it can be done, optionally, through an internal procedure. approved within the Faculty Council Office, a distribution of scholarships taking into account the number of students in each year of study and / or study program;
- f) A performance scholarship I is granted to students at the bachelor's degree cycle, respectively the master's degree cycle in accordance with the provisions of art. 11.
- g) The performance scholarship II is granted to the students at the bachelor studies cycle, respectively the master studies cycle in accordance with the provisions of art. 11.
- h) A merit scholarship I is awarded to students from the bachelor's degree cycle and the master's degree cycle, in accordance with the provisions of art. 12.

- i) A merit scholarship II is awarded to students from the bachelor's degree and master's degree, in accordance with the provisions of art. 12, until the satisfaction of all those included in the ranking or until the exhaustion of the allocated funds. In the event that there are not enough students for the allocated funds to be consumed, the surplus will be redistributed to the deficit rankings, through an internal procedure defined by the Faculty Council Office.

**Art. 18.** Performance scholarships, merit scholarships and social scholarships may be suspended for certain periods of time, for disciplinary violations and improper interest in the educational process, at the initiative and by decision of the Faculty Council Bureau. Scholarships can also be suspended during periods when their holders are out of the country for compact periods longer than 4 weeks. The suspension decision belongs to the Board of Directors, which will be notified of the mobility of the students concerned, at least 2 weeks before departure. Exceptions are ERASMUS scholarship students who continue to receive a scholarship while traveling, in accordance with the provisions of the ERASMUS charter.

**Art. 19.** Occasional social scholarships, in an amount at least equal to the amount of the social scholarship, are granted occasionally, on the basis of an application, within the limits of dedicated funds, as follows:

- a) the occasional social assistance scholarship for clothing and footwear, which can be granted to students with one or both deceased parents, respectively for whom the placement was ordered as a protection measure, to socio-economically disadvantaged students, whose family did not perform in the 3 months before submitting the application for granting this type of scholarship, an average net monthly income per family member from the national minimum net salary. This scholarship category can be awarded to the same student twice during an academic year. The documents required in this case are in accordance with Annex 1, less the documents for the case of illness, taking into account for income the last 3 months prior to the application;
- b) the scholarship for occasional maternity social assistance, which is granted to a student whose wife does not have any income or income higher than the national minimum basic salary at national level and consists of a scholarship for birth and childbirth and a scholarship for the purchase of clothing for the new-born child, which is granted only once during the academic year for each new-born child. The application shall be accompanied by a copy of the birth certificate and copies of the income documents in Annex 1, as appropriate;
- c) the scholarship for occasional social assistance in case of death may be granted for the death of a member of the student's family. Family member means husband, wife, child. In case of death of the unmarried student, married to a non-income spouse, the scholarship is granted to the first-degree relatives / legal successor, only once during the academic year. The application will be accompanied by a copy of the death certificate.

**Art. 20.** Occasional social scholarships are cumulative with each other and with any of the types of scholarship.

**Art. 21.** The present Regulation enters into force starting with the academic year 2017-2018.

**Art. 22.** The present Regulation was initiated and adopted in the meeting of the Board of Directors on 05.09.2017 and approved by the UPT Senate in the meeting of .....