# Buletinul Științific al Universității "Politehnica" din Timișoara Tom X (X) Seria Limbi moderne 20XX

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# Title (16 TNR bold)

Author (12 TNR normal)\*

Abstract (10 TNR bold, italics): These instructions give you guidelines for preparing papers for Buletinul Stiintific al Universitatii "Politehnica" din Timisoara, Transactions on Modern Languages. These instructions are also formatted as a sample for your paper layout. Noncompliance with these instructions may determine the Editorial Board to reject the paper. The abstract portion is a narrative presentation without references, and should not exceed 100 words.

*Keywords: keyword 1, keyword 2, keyword 3, keyword 4 (4 – 6 most relevant keywords).* 

# 1. Introduction (11 TNR, bold)

(body text, 11 TNR, normal)

# 1.1. Sub-chapter (11 TNR, bold)

### **Recommendations**

Please prepare your paper in full-size format, on A4 (metric) paper (29.7 cm x 21 cm). Papers should comprise no more than 8 (eight) pages (even number) and **should** be sent by e-mail and by regular mail to the Editorial Board.

• Type sizes and typefaces. Use Times fonts. Follow the type sizes specified in Table 1 (specified in points) as best you can.

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• Format margins. In formatting your page, set top and bottom margins to 4.7cm and left and right margins to 3.7cm. Indent paragraphs about 0.6cm.

Font size	Use for	Line spacing
10	References, tables, text subscripts and	1
	superscripts, examples	
9	Table captions and author affiliations	1
11	Main text, section titles, subheadings,	1.5
	page numbers	
12	Author names	1.5
16	Paper title	1.5

TABLE 1. Font sizes and line spacing.

#### **Other Recommendations**

The Scientific Bulletin is a direct successor of the 'Bulletin Scientifique de l'Ecole Polytechnique de Timisoara' which was started in 1923. Publication programme: one volume per year in two issues. Transactions on Modern Languages publishes original papers in all areas of theoretical and applied linguistics, as well as in communication science.

Please write your paper in one of these languages: English, French or German. The abstract should be written in the language of the paper. If the paper is written in French or German, please provide an English abstract as well.

Do not insert footnotes. Try to integrate notes in the text or in a Notes section, just before References.

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Use the following guidelines for references:

### References

- book: Author, *Title in italics*, Edition, Town: Publishing house, Date of publication.
  - Jaworski, A & N. Coupland (eds), The Dicourse Reader. Routledge: Londond and New York, 1999.
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- article: Author, 'Title of article in normal characters and in inverted commas', in Name of journal, review, etc. in italics, Volume, No., Date, Page.
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