

Approved,  
Board of Directors,

**Procedure regarding the organization of the activity within the Politehnica University Timișoara under epidemiological safety conditions for the prevention of SARS-CoV-2 virus infection**

**Revision 1 - according to the decision no. 856 of October 14, 2020**

**Chapter I**

**The constitution of the Commission for the implementation and coordination of procedures for the prevention of SARS-CoV-2 virus infection**

According to Order no. 5487-1494/2020 chapter III paragraph 1, at the level of Politehnica University Timișoara, the Commission for the implementation and coordination of procedures for the prevention of SARS-CoV-2 virus infection has been set up.

The members of the commission for the implementation and coordination of procedures for the prevention of SARS-CoV-2 virus infection:

1. By the Decision 119 / 15.09.2020, the Administrative Director, D.Eng. Florențiu Staicu, was appointed as the person in charge of coordinating the activity of preventing the infection with SARS-CoV-2 at the university level.

1. At the Faculty level:

FACULTY	POSITION	NAME AND SURNAME
Faculty of Architecture and City Planning	Vicedean	Associate Professor dr. arh. BLIDARIU CRISTIAN-TIBERIU
Faculty of Automation and Computing	Vicedean	Associate Professor dr. eng. BANIAȘ FLAVIUS OVIDIU
Faculty of Industrial Chemistry and Environmental Engineering	Vicedean	Associate Professor dr. eng. MUNTEAN CORNELIA-VERONICA
Faculty of Civil Engineering	Vicedean	Professor dr. eng. HERBAN IOAN SORIN
Faculty of Electronics, Telecommunications and Information Technologies	Vicedean	Associate Professor dr. eng. MISCHIE SEPTIMIU
Faculty of Electrical and Power Engineering	Vicedean	Associate Professor dr. eng. SIMO ATTILA
Faculty of Engineering in Hunedoara	Vicedean	Associate Professor dr. eng. RAȚIU SORIN AUREL
Faculty of Management in Production and Transportation	Vicedean	Associate Professor dr. eng. TĂUCEAN ILIE-MIHAI

Faculty of Mechanical Engineering	Vicedean	Associate Professor dr. eng HLUȘCU MIHAI
Faculty of Communication Sciences	Vicedean	Associate Professor dr. ȘIMON SIMONA CRISTINA

## 2. At the level of the General Administration

WORKPLACE	POSITION	NAME AND SURNAME
Office of Prevention and Protection at Work	Head of office	LAZĂR GABRIELA
	Work Medicine Physician	CĂLEANU MALVINA
		GOSTA CRISTINA
	Engineer	BOTEZATU PETRICĂ
		MAGRAON ALIN - DANIEL
		NĂSAUDEAN MARIA
Social Direction	Manger	PALFALVI MARIA
	Head of office	CÂRCIUMARU MARIAN
	Head of office	COSTA MIHAI
Library	Manager	LOVASZ AGNETA
Sports Base	Head of office	SZABO MIHAI

## Chapter II

### Establishing the scenario of organization and development of courses in UPT

The applicable scenarios according to the general epidemiological situation, the regional particularities and the specifics of each entity:

Scenario 1	Physical participation of all students in all teaching activities, according to their timetable, in compliance with and application of all protection rules.
Scenario 2	Courses conducted online, seminars organized partially online, practice, practical works, laboratories and projects organized with physical presence, in compliance with all protection rules.
Scenario 3	Participation of all students in online teaching activities.

The operating scenario of the entities during the academic year will be updated weekly or whenever necessary.

At the moment of the issuing of the present procedure, Politehnica University of Timisoara follows Scenario 2.

## Chapter III

### Preparing Politehnica University Timisoara for the beginning of the new academic year

In the current epidemiological context, where the carrying out of the courses/teaching activities specific to higher education requires direct interaction between the teacher and the student, it is mandatory to observe the specific measures to protect them, as well as all the staff participating in these activities:

- rigorous hand hygiene;
- firm measures of cleaning and disinfection in the university;
- wearing the protective mask by all students and all UPT staff throughout their entire stay inside the institution
- limiting contact between students in different study groups and avoiding changing the classroom where teaching and research activities are carried out by students of the same study group over the course of a day (as far as possible, imposed by the specificity of the activity);
- ensuring physical distance between students and between them and the teacher of at least 1 m or the installation of separators if it is not possible to provide a distance of 1 m;
- in order to preserve the physical distance, each student will keep the same place throughout their presence in the classroom;
- permanently informing staff and students about protection measures against SARS-CoV-2 infection;
- establishing rooms for isolating purposes (Student Residence 22C);
- the need to isolate students at home/or at the isolating student residence in the event of fever or other symptoms that raise the suspicion of COVID-19 (cough, difficulty in breathing, loss of taste and smell).

The entities within Politehnica University Timișoara are obliged to take measures to prevent and combat the SARS-CoV-2 virus infection in order to organize the activity, with regard to:

- a) ensuring the implementation of SARS-CoV-2 infection prevention activities;
- b) the organisation of spaces to ensure physical distance;
- c) organisation of access to the educational establishment;
- d) organisation of the timetable;
- e) ensuring hygienic-sanitary measures at individual level;
- f) ensuring hygienic-sanitary measures in the entity;
- g) training of staff, continuous communication of information to students regarding the prevention measures against SARS-CoV-2 infection;
- h) ensuring measures for students, teachers and other staff in the university units in high-risk age groups and/or with chronic conditions and/or disabilities.

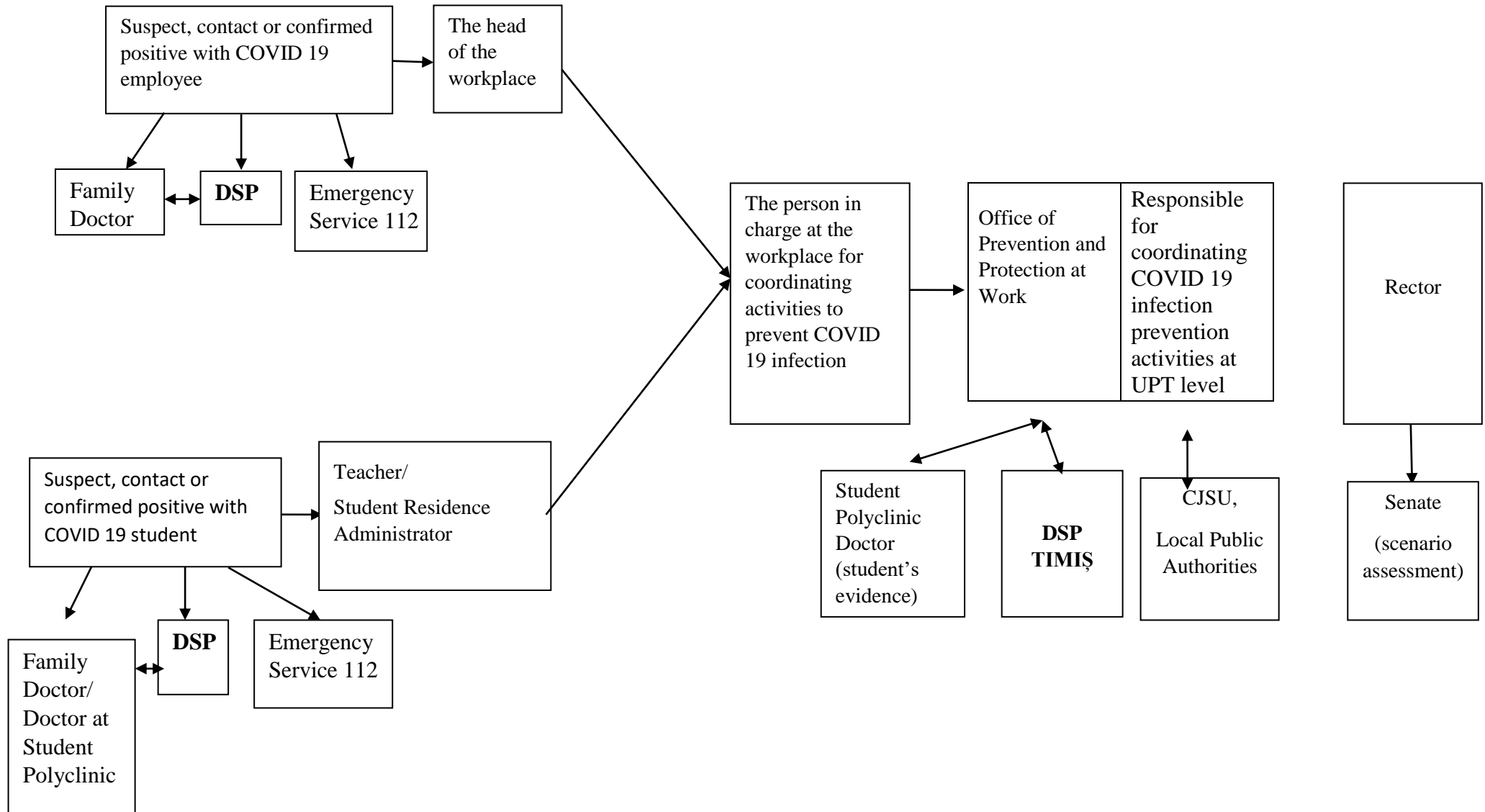
#### 1) Infrastructure assessment

- Each entity will identify the spaces at its disposal, and which can be used in the educational process, as well as the spaces for the temporary isolation of suspicious, duly flagged cases.

- The spaces in which the teaching activities are carried out shall be organised with an arrangement of the occupied places, so as to ensure the physical distance of 1 m between the students as well as between them and the teacher or the provision of a separator in the event that the physical separation cannot be ensured;

- 2) Establishing functional circuits;
- 3) Organization of recreation spaces;
- 4) Assessment of human resources requirements;
- 5) Providing cleaning, hygiene and disinfection materials
- 6) Permanent provision of a supply of protection materials for student and staff
- 7) Training the staff for the implementation of the plan of measures.

**Scheme for communicating information in the case of a suspect, contact or confirmed positive with SARS-CoV-2:**



## Chapter IV

### Protection measures within Politehnica University Timișoara in the epidemiological context of SARS-CoV-2 infection

#### IV.1 Ensuring the coordination of SARS-CoV-2 infection prevention activities

According to Chapter I, the persons in charge of coordinating the prevention activities against SARS-CoV-2 infection within Politehnica University Timișoara have been appointed.

The person in charge of coordinating the prevention activities against SARS-CoV-2 infection at the UPT level will be informed of each suspected or confirmed positive case.

The staff of the Office of Prevention and Protection at Work will keep track of all cases of suspects, direct contacts with a positive COVID person and positive confirmed persons within the UPT (students and employees).

Within the scenario elaborated by DSP (Public Health Department), there can be four different situations, each with specific approaches:

**Situation 1 - suspected case** (any person with a respiratory infection characteristic to SARS - CoV - 2):

- The person stays at home;
- Calls the family doctor or the Student Polyclinic (0256-404360);
- Announces DSP at 0728885727 or [epidemiologie@dsptimis.ro](mailto:epidemiologie@dsptimis.ro), which isolates at home;
- If the state of health gets worse, notifies the family doctor and/or calls the 112 Emergency Service;
- If positive, DSP issues a hospitalization decision for hospital evaluation of maximum 48 hours, depending on the patient's condition;
- The isolation measure ceases on the date of confirmation of the person as cured on the basis of clinical and paraclinical examination and the doctor's recommendation stating that the risk of transmitting the disease no longer exists;
- If the result is negative, the isolation decision ceases;
- Medical leave is issued by the family doctor with the diagnosis of a non-Covid respiratory infection.

**Situation 2 - direct contact with positive COVID person** (person living with a positive COVID patient or person who had unprotected direct contact, at a distance of less than 2 m and of minimum 15 minutes with a positive COVID person):

- Isolation at home;
- The family doctor is notified;

- DSP is notified by e-mail: [epidemiologie@dsptimis.ro](mailto:epidemiologie@dsptimis.ro), in order to receive the quarantine decision necessary for issuing the medical leave;
- If the health condition gets worse, notifies the family doctor and/or calls the 112 Emergency Service;
- If possible, the person is left alone in isolation. If this possibility does not exist, s/he will stay as long as possible in a different room from the rest of the family. Everyone in the house will use the mask when they meet, they will thoroughly clean the surfaces in the common areas (bathroom and kitchen).
- The people living at the same address do not stay at home, do not go into isolation/do not receive medical leave.

**Free SARS-VOC 2 testing is performed only on direct contacts showing signs of disease.**

### **Situation 3 - POSITIVE COVID:**

- Isolation at home;
- People living at the same address are direct contacts and are in isolation with medical leave;
- The family doctor is notified;
- The DSP is notified in order to receive the decision to go to the hospital for evaluation for a maximum of 48 hours, depending on the patient's condition;
- Going to the hospital is made by calling the 112 Emergency Service, mentioning the decision issued by DSP;
- If the patient refuses hospitalization, s/he is criminally liable, according to the legislation in force.

### **Situation 4 – the persons who have entered Romania from risk areas declared by INSP:**

- The person fills in a declaration on his / her own responsibility before the DSP representative at the border in which he / she commits to remain in quarantine for 14 days;
- DSP issues the quarantine decision, communicates it to the person and the police body that will follow its observance;
- If symptoms appear in quarantine, the scenario from situation 2 is followed;
- After 14 days without symptoms, s/he is released from quarantine, benefiting from medical leave issued by the family doctor.

Failure to comply with the obligations according to the 4 situations described above is a crime and is punishable under the Criminal Code art. 352 (imprisonment from 6 months to 2 years or a fine, as the case may be).

In the case of a COVID POSITIVE confirmed employee / student or direct contact with a COVID POSITIVE confirmed person, the person in charge of coordinating COVID 19 infection prevention activities communicates by telephone (0256-403791, 0256-404078, 0725-890956) or e-mail (to the addresses [gabriela.lazar@upt.ro](mailto:gabriela.lazar@upt.ro) or [malvina.caleanu@upt.ro](mailto:malvina.caleanu@upt.ro)) the following information:

- Name and surname,
- Job / studies;
- Home address, isolation address - if different from home address, phone number or phone number of the contact person, personal email address or other to which s/he has access;
- Details (description of the case situation, date of direct contact, date s/he found out, any other relevant information, last day of presentation at work / studies, date of testing, potential contacts, measures taken / imposed by DSP).

#### **IV.2. Organizing spaces to ensure physical distance**

a) Organizing the circuits inside the entities by demarcation with visible lanes to ensure "predetermined routes" of entry, movement inside the unit and leaving it, facilitating the maintenance of a physical distance between students (panels, arrows, etc.). Meetings between students will be limited by establishing waiting areas so as to ensure physical distance.

At the entrance in the building, in the corridors and rooms, dispensers/ bottles with hand sanitizer solution will be placed. Upon entering the institution and in all places with good visibility, information materials on hygiene/ protection measures will be displayed.

The doors will be kept open, if possible, to avoid contact points. This principle must not prevent the application of fire escape rules (for example, unused fire doors will be kept closed). The doors of the classrooms where teaching activities take place will be kept open until the arrival of all students.

b) Organizing the rooms in which didactic activities take place

- Elimination of unnecessary furniture and/ or arrangement of furniture so as to obtain a distance of at least 1 meter between students or installation of transparent dividers;
- The placement will be made so that the students do not sit face to face;
- The composition of the study groups will be preserved. The student may change the study group during the semester only in justified situations.
- Going to the room where the teaching activities take place will be limited as much as possible
- Ventilation of the classrooms where teaching activities take place before the arrival of students by opening the windows for at least 30 minutes, then during breaks, for at least 10 minutes;
- Students and teaching/ auxiliary/ non-teaching staff will wear masks during the entire period when they are inside the institution.
- Trash cans with lid, pedal and inner bag will be placed for throwing used masks.



#### c) Organizing sanitary groups

- Where possible, pause breaks will be ensured;
- The property manager will display at the entrance to the bathroom the maximum number of people who can have simultaneous access (depending on the number of sanitary objects in the respective location);
- Disposable paper towels are recommended. Electric dryers and towels are prohibited;
- Consumables will be checked/ completed / refilled, regularly during the day, in sufficient quantities at the toilet (liquid soap, toilet paper, single towels use etc.);
- Daily cleaning and regular disinfection of the surfaces touched frequently will be checked (according to the cleaning and disinfection plan);
- Proper hygiene information materials (posters) will be displayed.

#### d) Organizing the headquarters of the secretariat of the department / dean's office / rectorate:

- Disinfect your hands in the following situations:
  - upon entering the headquarters of the secretariat of the department / dean's office / rectory;
  - when taking over documents or other materials used in common;
- Physical distance of at least 1 meter between people will be kept;

#### e) Organizing the inner courtyards / outer spaces of the buildings belonging to UPT:

- The outdoor furniture will be organized so as to ensure physical distance;
- The inner courtyards / outer spaces of the buildings will be cleaned periodically, before the beginning of the didactic activities.

### **IV.3. Organizing access to higher education institution**

- Physical distance will be kept at the entrance, using any possible means (panels, markings applied on the ground, spacer devices, barriers, etc.);
- It is recommended to enter in stages at set time intervals;
- It is recommended to enter through the access doors where the epidemiological triage is performed; people with a temperature higher than 37.3 ° Celsius will not be granted access.
- Visible and easy-to-understand signs (panels, arrows, etc.) will be placed;
- Access roads (gate, door or turnstile entrance) will be kept open during the reception of students in order to limit the contact points.
- After hand disinfection, students will go directly to the classrooms.

- Communication with students will be ensured in order to respect the arrival intervals and avoid congestion at the entrance.

#### **IV.4. Establishing the timetable for carrying out teaching activities**

a) The organization of the educational process will take into account the possibility to start the courses at different time intervals, to carry out modular didactic activities so as to avoid congestion at the entrance and exit during breaks.

b) Prevention actions during breaks:

- The intervals related to the breaks between the didactic activities may be established in stages for each study group, where possible;
- The creation of groups of students from different study groups will be avoided;
- Students will keep the physical distance during the breaks;
- Students will not eat or drink together and will not exchange items of personal use (phones, tablets, writing instruments).

c) Organizing sports activities:

- It is recommended to carry out sports activities in open spaces or, if this is not possible, according to a timetable established and monitored by the teacher, respecting the legislation in force;
- No sports equipment will be handled by all students (or the handling will be performed only by the teacher); otherwise, appropriate disinfection will be provided on a regular basis;
- Physical education classes performed in the gym must be limited to sports activities that do not involve medium / intense effort, with the mandatory provision of a physical distance of at least 1.5 meters, in which case the wearing of a mask is not indicated;
- During physical education classes, students will be instructed not to touch throughout the entire activity their face, mouth, eyes, nose with unhygienic hands;
- At the beginning and end of physical education classes, all students must perform hand hygiene with an alcohol-based disinfectant;
- Cleaning, disinfection with special solutions and ventilation of the gym are to be performed after each teaching activity with a study group.

d) Organizing and carrying out specialized practice

- The use of teaching materials by several students will be limited to minimum, adapted methods of disinfection will be provided;
- Individual activities will be organized to avoid the exchange of materials;
- Teaching materials will be cleaned and disinfected after use;

- When different groups of students take turns in laboratories / spaces where specialized practice will take place, the cleaning, disinfection of the surfaces, equipment and materials with which the students come into contact will be performed after each study group;
- The spaces are to be ventilated for at least 10 minutes every hour;
- At the end of the class, the doors will be cleaned, the floors, benches, chairs, furniture, materials and work equipment used by students will be disinfected.

#### e) Organizing exams

Each entity will decide how to organize the exams, in compliance with the general rules on access, traffic flows and physical distance.

Students who on the day of the exam have a temperature higher than 37.3 C, will not take the exam (point IV.3). They will establish together with the teacher an alternative way of examination or will agree to reschedule the exam, in compliance with the special rules regarding students' examination.

### **IV.5. Individual protection measures**

Important messages:

- Wash your hands often!
- Coughing or sneezing into the elbow crease or a napkin!
- Use a disposable napkin, then throw it away!
- Say hello without shaking hands!
- Do not hug!
- Keep physical distance, avoid congestion!
- Compulsorily, wear a mask indoors!

### **IV.6. Hygienic-sanitary measures within the UPT**

The cleaning and disinfection of the spaces and equipment is carried out according to the cleaning and disinfection plan approved by the UPT management.

Surfaces are cleaned with detergent and water before disinfection.

A disinfectant approved against viruses (with viricidal action) is used.

The directions on the label are always followed. Only products in original, sealed, undamaged, airtight packaging are purchased. The label will include safety information and application instructions.

If the product is concentrated, it is diluted according to the manufacturer's instructions, the working solution can be used within 24 hours. The product name, concentration, date and time of preparation are noted on the vial.

Detergents and disinfectants will be stored in specially designed spaces, where students do not have access.

Wearing mask and gloves and ensuring adequate ventilation are mandatory when using the product. Eye protection and immediate access to a water source for washing eyes in the event of accidents is recommended.

Each faculty will be equipped with bactericidal lamps with UV-C radiation (2x30 W) for disinfection.

#### **IV.7. Staff training and ongoing communication of information for students on SARS-CoV-2 infection prevention measures**

a) The staff of the medical office or the designated staff will train the staff of the university to observe the health of students, as well as to implement the rules of this document and will provide information on general elements about SARS-CoV-2 infection, such as those regarding respiratory hygiene, hand washing technique, recognition of COVID-19 symptoms, the correct wearing and disposal of masks and the necessary measures of physical distance. It is important that students are clearly informed and understand why people with symptoms should not participate in teaching activities that require the physical presence of students in the university.

Teachers have the obligation to notify the staff of the medical office (Student Clinic - 0256 - 404360) or the person designated by the UPT management if students present during class respiratory symptoms (e.g., cough, fever, respiratory problems) or other symptoms of infectious disease (vomiting, myalgias, altered general condition), whether or not accompanied by temperature rises in order to apply the isolation protocol.

b) Regular training of students on the first day of the academic year and whenever required, students will be trained by designated staff / teachers in order to comply with the measures to protect and prevent SARS-CoV-2 infection. The instructions processed to the students refer to the rigorous hygiene of the hands, the correct wearing of the mask, the maintenance of the physical distance, the cleaning of the objects / surfaces used or touched frequently, the frequent ventilation of the spaces, etc.

#### **IV.8. Measures for the students and staff at risk age groups and / or with chronic conditions and / or disabilities of the educational institutions**

- Staff at risk of illness (for example, the elderly, people with diabetes or other chronic diseases, people with impaired immunity) will return to the university with the advice of the labour work physician;
- Students who are part of a risk group (e.g., severe chronic respiratory disease, severe obesity, type I diabetes, inflammatory, immune / autoimmune diseases, rare diseases, hereditary metabolic diseases, disabilities, immunosuppressive therapy) will return to the didactic activities

for the accomplishment of which their physical presence is required with the specific approval and recommendations of the attending physician.

- Students living in the same house as a person in a high-risk group can normally return to the educational institution. There may be certain cases in which, after a concrete and individual assessment of the degree of illness of that person and the risk of contamination with SARS-CoV-2 that the student can transmit to those at home, it can be recommended by the attending doctor that the student does not physically attend the didactic activities for the accomplishment of which the physical presence of students in the higher education institutions is required for a determined period. For those who cannot return to teaching activities, the representatives of higher education institutions will seek to identify solutions to ensure the online educational process.
- Students with disabilities, taking into account the specifics of the condition, will benefit from adapting the information and learning the rules of prevention appropriately to the specific disability.

## **Chapter V**

### **Operating protocols**

#### **V.1. Protocols for dining areas**

- the activity of the dining facilities inside the buildings is allowed:
  - without exceeding 50% of the maximum capacity of the space and in the time interval 6.00-23.00, if the cumulative incidence of cases in the county/ Timișoara in the last 14 days is less than or equal to 1.5/ 1,000 inhabitants,
  - without exceeding 30% of the maximum capacity of the space and in the time interval 6.00-23.00, if the cumulative incidence in the last 14 days of the cases in the county/ Timișoara is higher than 1.5 and less than or equal to 3/ 1,000 inhabitants,
  - it is forbidden when the incidence of 3/ 1,000 inhabitants is exceeded;
- the activity of restaurants and cafes inside hotels or other accommodation facilities is allowed:
  - without exceeding 50% of the maximum capacity of the space and in the time interval 6.00-23.00, in the counties/ localities where the cumulative incidence of cases in the last 14 days is less than or equal to 1.5/ 1,000 inhabitants,
  - without exceeding 30% of the maximum capacity of the space and in the time interval 6.00-23.00, if the cumulative incidence in the last 14 days of the cases in the county/ locality is higher than 1.5 and less than or equal to 3/ 1,000 inhabitants,
  - only for the persons accommodated within these facilities in the county/ Timișoara if the incidence of 3/ 1,000 inhabitants in the last 14 days is exceeded;
- in case the activity of the dining facilities is restricted or closed, it is allowed to prepare food and sell food and alcoholic and non-alcoholic beverages that are not consumed in the respective spaces;

- the preparation, sale and consumption of food and alcoholic and non-alcoholic beverages are allowed in specially designed spaces located outside buildings, outdoors, ensuring a minimum distance of 2 m between tables and the participation of a maximum of 6 people at a table, if they are from different families;

**V.1.1. Protocol for fast food dining facilities** (Student Canteen Timisoara, Fastfood 1MV, Electro Buffet, Hunedoara Canteen)

a) Before reopening the indoor premises of the canteens for the academic year, the following shall be carried out in all common and dining areas:

- cleaning;
- appropriate debugging and disinfection, according to legal regulations.

b) Protection measures:

- The common and dining areas will be cleaned and disinfected daily, according to the cleaning and disinfection plan. Dining rooms will be ventilated before and after meals;
- It was promoted to customers also the way to take away food, on a pre-order basis;
- In order to provide meals in the indoor dining rooms, the daily serving schedule has been established and the administrative staff will ensure that the access of students/ third parties is done so as to avoid crowds and without exceeding the capacity of serving meals;
- The administration of each facility will follow the observance of the physical distancing measures that are applied in any context and in any space, both at the table and for the intervals of transit, circulation, food distribution, etc.;
- The equipment of the toilets with liquid soap was ensured. Liquid alcohol-based solutions were provided at the entrance to canteens and common areas;
- After a meal is served, the staff will disinfect the table and display the label “Disinfected table”;
- Management of specific equipment and objects (trays, cutlery, carafes for water, etc.) and their washing will be performed in compliance with legal regulations;
- Each canteen was equipped with bactericidal lamps with UV-C radiation (2x30 W) for disinfection;
- Traffic flows were created - from the entrance to the canteens - with signs/ markings on the floor (arrows and markings of social distance); at the entrance were placed mats for disinfection with specific solutions;
- Posters with warnings and messages specific to the alert status COVID-19 were displayed, according to the models proposed by the authorities;
- Wearing a mask is required by the administration as mandatory in common areas; the mask will be removed only when the students/ third parties will sit at the table;

- The guarding/ surveillance staff was trained on the specific rules of operation of the canteens during that period; security guards were provided with thermometers to monitor the temperature at the entrance into the canteens;

### **V.1.2. Protocol for dining at the restaurant** (Casa Politehnicii 1, Casa Politehnicii 2, Multifunctional Sports Base, Hunedoara Canteen)

Protection measures:

- Appropriate disinfection is performed, according to legal norms.
- The common and dining areas will be cleaned and disinfected daily, according to the cleaning and disinfection plan. Dining rooms will be ventilated before and after meals;
- Common areas will be cleaned, disinfected and ventilated regularly;
- Traffic flows were created - from the entrance to the unit - with signs/ markings on the floor (arrows and social distance markings); at the entrance were placed mats for disinfection with specific solutions;
- The equipment of the common sanitary groups with liquid soap was ensured. Liquid alcohol-based solutions were provided at the entrance to the unit and in the common areas;
- The equipment of the bathrooms of the rooms with liquid soap and liquid solutions based on alcohol was ensured;
- In order to ensure the meal on the outdoor terrace and in the indoor rooms, the administrative staff will ensure that the access of the clients is made in such a way as to avoid crowds of people and without exceeding the capacity for serving meals;
- The administration of each unit will follow the observance of the physical distancing measures that are applied in any context and in any space, both at the table and for the intervals of transit, circulation, food distribution, etc.;
- After delivering a meal, the staff will disinfect the table and display the label “Disinfected table”;
- Management of specific equipment and objects (trays, cutlery, carafes for water, etc.) and their washing will be performed in compliance with legal regulations;
- Each facility was equipped with bactericidal lamps with UV-C radiation (2x30 W) for disinfection;
- Posters with warnings and messages specific to the state of COVID were displayed, according to the models proposed by the authorities;
- Wearing a mask is required by the administration as mandatory in common areas;
- Customers will receive recommendations at the check-in desk regarding the observance of individual protection measures;
- At the check-in desk, the clients - before the accommodation - will fill in a form in which they declare from which areas they come and if they had contact with people identified with COVID or if they personally had medical problems;

- The staff at the check-in desk of the facility was trained on the specific rules of operation of the unit during that period; they were provided with thermometers to monitor the temperature at the entrance into the facility.

## **V.2. Protocol for students' residences**

### a) Protection measures:

- Before reopening the residences, the following is carried out in all common and accommodation areas:

- cleaning;

- appropriate debugging and disinfection, in accordance with legal regulations.

- The collective/ common spaces will be cleaned and disinfected daily.

### b) Accommodation protection measures:

- The ways of occupying the residence were established, depending on the number of accommodated students: according to the UPT Board Decision no. 114/ 15.09.2020, the accommodation in dormitories 19C, 20C, 21C, 22C, 1C, 2C, 4C was approved, 7C, 1MV and 2MV, with a maximum of 3 students/ room; in dormitories 8C, 9C, 11C and 14C, for 2 students/ room.

- The rooms were distributed according to the number of students, respecting the physical distance of at least 1 m between the beds;

- The equipment of the common sanitary groups with liquid soap was ensured. Liquid alcohol-based disinfection solutions were provided at the entrance into dormitories and common areas;

- Each dormitory was equipped with a bactericidal lamp with UV-C radiation (2x30 W) for disinfection;

- Moving within the dormitory has been limited and congestion will be avoided, through monitoring by the administrator and the dormitory committees;

- Traffic flows were created - from the entrance to the dormitories - with signs/ markings on the floor (arrows and social distance markings);

- Posters with warnings and messages specific to the alert status COVID-19 were displayed, according to the models proposed by the authorities;

- Wearing a mask is required by the administration as mandatory in common areas;

- Students will be constantly instructed on compliance with individual protection measures;

- Common areas will be cleaned, disinfected and ventilated regularly;

- Students staying in the dormitory were instructed by the administrators that they have the obligation to keep the rooms clean and to ventilate them regularly;



- The administrators recommended to the students to avoid, as much as possible, the common spaces, and to carry out the activities in their own room;
- The guarding/ surveillance staff was trained on the specific rules of operation of the dormitory during that period; security guards were provided with thermometers to monitor the temperature at the entrance into the residence;

#### c) Isolation measures

- In the event of a suspected or confirmed case of SARS-CoV-2, the isolation protocol will be implemented, and the DSP will be notified or the 112 emergency service will be called.
- Within the 22C Dormitory, two spaces were created, composed of 22 modules (44 rooms), with bathroom and own social group/ module, isolated as access from the rest of the dormitory, for the isolation of suspected or confirmed students with SARS-CoV-2.
- The students living in the same room with the confirmed students will be quarantined in the isolator (Dormitory 22C).
- When 3 cases of infection with the SARS-CoV-2 virus occur in an interval of 7 consecutive days, in the spaces intended for student accommodation, the measure of closing the building for a period of 14 days is established. For students not infected with the SARS-CoV-2 virus, who do not have the opportunity to travel home or to another location, accommodation in another dormitory is provided.
- Punctual solutions will be found for quarantined students so that they are provided with food at the room door.

### **V.3. Transport protocol**

During transport, the students will observe the general conduct measures, provided by the approved norms for the public transport, in particular: ensuring the physical distance of at least 1 m, wearing the mask. If the transport of students is carried out with a vehicle provided by the university, the driver and accompanying staff will comply with the general protection measures. The vehicle will be properly ventilated and disinfected after each trip.

### **V.4. Triage protocol**

Students will not attend the teaching activities for which the physical presence is required and are obliged to notify the institution in the following situations:

- those with a temperature higher than 37.3 ° C and/ or symptoms specific to SARS-CoV-2 infection (cough, difficulty of breath - shortness of breath, diarrhea, vomiting) or other infectious diseases; they contact the doctor from the Student Polyclinic (0256 404360);
- those confirmed with SARS-CoV-2 infection, in the isolation period at home/ dormitory;
- those who are declared close contacts with a person infected with SARS-CoV-2, who are in the period of home quarantine/ institutionalized quarantine.

Teachers, auxiliary and non-teaching staff who have symptoms specific to a potentially infectious condition (fever, cough, headache, sore throat, difficulty of breathing, diarrhea, vomiting) isolate themselves at home, contact their family doctor and report immediately to the person in charge appointed by the university management.

#### **V.5. Isolation protocol for sick students**

It is applied if the students have fever and/ or symptomatology of infectious disease during the didactic activities with physical presence.

Each entity within the UPT must establish a room that will function as an isolator and will be properly signaled.

- Immediate isolation from the rest of the study group in which he/ she is a member/ from the roommates until he/ she is taken over by the medical bodies, by calling the 112 Emergency Service. A window will be opened for ventilation;
- If during the isolation the student who shows symptoms uses the bathroom, it must be cleaned and disinfected, using approved cleaning products, before being used by someone else;
- The person helping the isolated student must avoid contact with him/ her, wear a mask and wash his/ her hands thoroughly for at least 20 seconds;
- The sanitation of the room is done with a special disinfectant, after the student has left, in order to reduce the risk of transmitting the infection to other people;
- The student will return to the teaching activities with physical presence, respectively in the dormitory, with a medical certificate, issued by the attending physician from the Student Clinic or the DSP certificate, specifying the diagnosis.

#### **V.6. Protocol to reduce the impact of the type of risk**

- It is allowed to organize training courses and workshops, including those for the implementation of projects funded by European funds, with a maximum number of participants of 25 people indoors the university campus managed by UPT and a maximum of 50 people outdoors, respecting the public health norms established by order of the Minister of Health.
- In the outdoor spaces managed by UPT, the movement of persons in pedestrian groups larger than 6 persons who do not belong to the same family, as well as the formation of such groups is prohibited.

## **CHAPTER VI**

### **Criteria for suspending courses at Politehnica University Timișoara in the context of a case/ several cases confirmed with SARS-COV-2 infection**

The decision to suspend the teaching activity which involves the physical presence of students is ordered by a Decision of the University Senate, in relation to the number of SARS CoV-2 infection cases in the university and the result of the epidemiological investigation conducted with the approval of the Public Health Directorate of Timiș County (DSP).

The Public Health Directorate of Timiș County (DSP) informs UPT management about each case confirmed as positive in students, professors or other categories of staff.

- If a case/ several cases of COVID-19 infection arise in the university, the situation will be analyzed by DSP together with the management of the university; the epidemiological investigation will be started in maximum 24 hours by the epidemiologist from DSP, in collaboration with the doctor from the university medical office, in order to establish direct contacts in the community.

a) When a confirmed case of COVID 19 infection occurs in one of the study groups from the university that carried out the teaching activities with physical presence of students, the teaching activities that involve physical presence, at the level of the study group, are suspended for a period of 14 days. In the event that 2 (two) or more study groups carry out their teaching activities in a room, the teaching activities that require physical presence will be suspended only for the study group in which the COVID-19 case has been confirmed. Cleaning, disinfection and ventilation will be performed, so that the students from the next cycle will carry out their activities normally.

b) At the occurrence of more than 3 (three) confirmed cases of COVID-19 infection, in different study groups of the same entity, following epidemiological investigations, the decision may be taken to suspend teaching activities for which the physical presence is required in the respective study groups/ in the respective building/ in the faculty/ on the university campus or at the level of the entire institution, for a period of 14 days from the beginning date of the last case.

c) In case of COVID-19 infections among academic staff, they have the obligation to notify the university management which will inform DSP about the event. DSP will carry out the epidemiological investigation, will analyze the situation in the university together with the management of the institution and will decide together the necessary measures to be applied.

- The staff providing the cleaning to the faculties/departments and the security and protection will continue their activities only if they did not come into contact with the case confirmed to be infected with the COVID-19 virus

- During the period of partial or total suspension of teaching activities for which physical presence of students is required, the UPT management will dispose the following obligatory activities to be carried out:

- cleaning and ventilation of rooms

- disinfection of university spaces (offices, classrooms, hallways, toilets, etc.)

- DSP will inform UPT management of all direct contacts of the confirmed cases of COVID-19 in order to apply the quarantine/ isolation measures

- Resumption of teaching activities which involve the physical presence of students in the university, under health and safety conditions, is ordered by a decision of the University Senate, after obtaining the DSP approval, which certifies the fulfillment of epidemiological safety conditions for resumption of activity

- Depending on the epidemiological situation at county level, DSP may recommend the extension of the temporary period of partial/ total teaching activities suspension that involve the physical presence of students in the educational institution.